

Agenda

Shareholder Committee

Date: **Monday 14 October 2024**

Time: **10.00 am**

Place: **Herefordshire Council Offices, Plough Lane, Hereford,
HR4 0LE**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Samantha Gregory, Democratic Services Officer on or e-mail samantha.walmsley2@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of Shareholder Committee

Membership

Chairperson **Jonathan Lester, Leader of the Council**

Councillor Graham Biggs
Councillor Carole Gandy
Councillor Jonathan Lester
Councillor Pete Stoddart

Agenda

THE SUBSTANTIVE ITEMS ARE EXEMPT THEREFORE PUBLIC AND PRESS WILL LIKELY BE EXCLUDED FOR THAT PART OF THE MEETING

Pages

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive declarations of interests in respect of Table A, Table B or Other Interests from members of the committee in respect of items on the agenda.

3. MINUTES

That the Minutes of the meeting held on 17 June 2024 be approved as a correct record and signed by the Chairperson.

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HOW TO SUBMIT QUESTIONS

The deadline for submission of questions for this meeting is:

5pm on Tuesday 8th October 2024

Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.

Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at <https://www.herefordshire.gov.uk/getinvolved>

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public

5. QUESTIONS FROM COUNCILLORS

To receive questions from councillors

COMMENT IN THE OPINION OF THE PROPER OFFICER

In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.

RECOMMENDATION:

That under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(3) Information relating to the financial or business affairs of any particular person

6. HOOPLE LTD UPDATE OCTOBER 2024

An update to the Shareholder Committee

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7. CYBER QUARTER LIMITED UPDATE OCTOBER 2024

An update to the Shareholder Committee

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Herefordshire Council

Minutes of the meeting of Shareholder Committee held at Herefordshire Council Offices, Plough Lane, Hereford, HR4 0LE on Monday 17 June 2024 at 2.00 pm

Shareholder members Physically Present and voting:	Chair: Councillor Jonathan Lester Councillors Graham Biggs, Carole Gandy, Jonathan Lester and Pete Stoddart
Shareholder Committee members in remote attendance:	None <i>Shareholder Committee members attending the meeting remotely e.g. through video conferencing facilities, may note vote on any decisions taken.</i>

Group leaders / representatives in attendance	Councillors Terry James (Group Leader – Liberal Democrats) – attending remotely
Other Councillors in attendance	Councillor David Hitchiner (Independents for Herefordshire)
Officers in attendance	Andrew Lovegrove (Director of Assurance and Resources), Sean O'Connor (Head of Legal Services), Audrey Clements (Chief Executive, Hoople), John Coleman (Democratic Services Manager (Clerk))

1. ELECTION OF A CHAIRPERSON

Cllr Lester was proposed by Cllr Gandy and seconded by Cllr Graham Biggs. The vote was carried and Cllr Lester was elected as Chairperson of the Shareholder committee.

2. APOLOGIES FOR ABSENCE

Apologies were received from Tracey Sampson (Director of Human Resources and Organisational Development) and Rachael Hart (Head of strategic Finance).

Apologies were also received from non-committee members Cllr Liz Harvey (Group Leader for the Independents for Herefordshire) and Cllr Bob Matthews (Group Leader of the True Independents).

3. DECLARATIONS OF INTEREST

None.

4. GUIDANCE ON PERFORMANCE & DECISION MAKING FOR CYBER QUARTER LTD AND HOOPLE LTD

The Chair introduced this report noting that this item is seeking to adopt the guidance document as being the detailed framework that business planning and financial and performance information is reported by the companies to the Shareholder Committee.

Cllr Stoddart noted that the report sets out the best practice guidelines that should be adopted by both organisations. The committee are asked to agree the three recommendations as set out in the report.

The chair proposed that the recommendations be agreed.

It was unanimously resolved that:

- a) **The Council's requirements for annual business planning for the companies shall follow the detailed Guidance;**
- b) **Financial and performance information shall be reported to this Committee as set out in the guidance document; and**
- c) **Notes the guidance in respect to decision making for and within the companies.**

5. HOOPLE LTD UPDATE

For the Hoople Ltd update and Cyber Quarter Limited update items on the agenda, the Chair proposed a vote that the meeting now move into private session. This being due to the reports containing information relating to the financial or business affairs of any particular person (including the authority holding that information)

It was unanimously resolved that:

- a) **under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

6. CYBER QUARTER LIMITED UPDATE

It was unanimously resolved that:

- a) **under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

Before closing the public meeting, the Chair noted that the next scheduled Shareholder Committee meeting will be on 14 October 2024 at 10am

The public meeting ended at 14:15

Chairperson

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